

# Application for Employment

**PRIVATE AND CONFIDENTIAL**

Return this form to:      GFM Ltd.,  
**HR DEPARTMENT**  
 4 Greengate,  
 Cardale Park,  
 Harrogate.  
 North Yorkshire. HG3 1GY.

Or email to HR@gfm-uk.com

<b>POSITION APPLIED FOR:</b>
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<b>Surname:</b>	<b>Forename(s):</b>	<b>Title:</b>
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<b>Address:</b>	
<b>Postcode:</b>	<b>Email Address:</b>

<b>Mobile Phone Number:</b>	<b>Home Telephone Number:</b>
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<b>Date of birth:</b>	<b>Are you a British Citizen?</b>	<b>Yes / No</b>
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<b>Are there any restrictions on you taking up employment in the UK?</b>	<b>Is this your main and only job?</b>	<b>Yes / No</b>
Yes <input type="checkbox"/> No <input type="checkbox"/>		

## Education History

Please list any qualifications attained and dates:

**Employment History** (Please complete in full and use a separate sheet if necessary)

FROM - TO	NAME AND ADDRESS OF EMPLOYER	JOB TITLE	START/FINISH SALARY	REASON FOR LEAVING

<b>Notice required in current post:</b>	
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## References

Please note here the names and addresses of two persons from whom the company may obtain both character and work experience references. References will not be contacted without your prior permission.

**1.** Current/Previous Employer

**2.**

## Criminal Record

Please note all criminal convictions including those 'spent' under the Rehabilitation of Offenders Act 1974 should be declared. If none, please state. Employment is dependent upon obtaining a satisfactory disclosure from a Disclosure & Barring Service check.

Do you have a criminal record? **Yes / No**

## General Comments

Why have you applied for this job? What are your interests outside of work?

## Declaration (Please read this carefully before signing this application form)

I confirm that all information on this form is true to the best of my knowledge. I understand that any employment offered, on the basis of false information, may be terminated with immediate effect.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_